

# Minutes

## French Branch Civic Association

### General Meeting

### Saturday, March 2, 2024

### 9:00 – 10:00 AM

Speaker: Jeff Corbin, District 13 Parish Councilman  
Daniel Hill, Director Parish Dept of Engineering

1. Call to Order, Pledge of Allegiance, and Prayer

#### **Meeting called to order 10:30 AM**

2. Election of Officers

#### **Motion to elect officers tabled. 17 Ayes/ 3 Nays**

Note: As per the Articles of Incorporation, only current paid members, up to 2 votes per residence, can vote.

- a. President
- b. Vice-President
- c. Secretary
- d. Treasurer

3. Treasurer's Report

#### **See attached**

- a. 2024 to date Treasurer report
- b. Report from the FBCA Audit Committee

4. Report on Parish house raising programs

#### **Speaker was unable to attend**

5. Membership Report

#### **As of March 1, 2024 29 paid memberships**

6. February Meeting Reports

#### **Outside meeting reports were omitted to conserve time**

- a. Military Road Alliance meeting
- b. Military Road Committee of STLDCD
- c. February Parish School Board meeting
- d. Parish multi-modal planning meeting

7. Consideration of mailed flyer prior to each meeting-cost and usefulness

#### **Mailed meeting announcements will continue**

8. Consideration of updated street signs to be posted before each meeting

**Signs will be made containing a QR code for updated information including location and time**

9. Rewrite and upgrade of FBCA website

**Push Design Group proposal was discussed. Other possible providers will be considered. Jeff Corbin will share the web provider used by the Old River Road HOA**

10. Call for volunteer FBCA webmaster

**No volunteers from the floor**

11. Consideration of establishment of an Environmental Control Committee (ECC)

**The chair explained the purpose of the ECC and explained that the committee has no current members**

12. New Business.

a. Possible new levee in South Slidell; impacts on French Branch

**No discussion**

b. Frequency of upcoming MRA meetings

**The next meeting will be in approximately 60 days**

13. Adjourn

**Meeting was adjourned at 11:55 AM**

## 2024 FBCA Treasurer's Report

[illegible]

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## FRENCH BRANCH CIVIC ASSOCIATION (FBCA)

OPERATIONAL AUDIT FOR TIME PERIOD 1/1/2018 – 12/31/2023

PERFORMED FEBRUARY, 2024

### INTRODUCTION

The purpose of this audit is to determine whether the financial resources of the FBCA have been utilized in an effective and efficient way. In order to achieve this goal, the auditors obtained bank statements, invoices, cancelled checks and Excel spreadsheets. Expenses as reflected on bank statements were verified with either invoices and/or cancelled checks and found to be necessary to the operations of the FBCA. Deposits/credits reflected monies received for membership dues.

### SUMMARY

There were no irregularities found in a thorough audit of the documentation provided. All expenses were found to be completely aligned with the purpose and mission of the French Branch Civic Association. All expenses were found to be documented with either invoices or bank statements and/or cancelled checks.


### RECOMMENDATIONS

Perform audit on an annual basis.



Cheryl R. Backes

2/12/2024



Phyllis D. Waring

2/12/2024

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